



22/09/2020

**Kotor Municipality**

**317 Old town**

**85330 Kotor, Montenegro**

Our ref: 018-019/20-13641

**INVITATION TO TENDER FOR A COMMUNICATION EXPERT, MEDIA PUBLICATION AND SERVICES  
COVERAGE AND PROMOTIONAL MATERIALS DESIGN AND PRINTING WITHIN TELE.DOC PROJECT  
(HR-BA-ME316)**

To whom it may concern:

I am pleased to inform you that you have been invited to take part in the simplified tender procedure for the above contract. The complete tender dossier will be sent to you upon request.

It includes:

**A. Instructions to tenderers**

**B. Annexes:**

- I. General Conditions for service contracts
- II. Terms of Reference
- III. Key experts (including template for the summary list of key experts and their CVs)
- IV. Budget (to be submitted by the tenderer as the Financial offer (Annex 5) using the template provided)
- V. Tender Submission Form

**C. Other information:**

- I. Administrative compliance grid

We look forward to receiving your TD request before **October 2<sup>nd</sup>**.

Yours sincerely,

  
**Zeljko Aprcović, Mayor**  
